

24 January 2003

Dear Councillor

## **DEVELOPMENT CONTROL AND LICENSING COMMITTEE**

A meeting of the Development Control and Licensing Committee will be held initially at Takeley at 9.00 am, then at Great Hallingbury, Wimbish, Swards End and Saffron Walden and later at the **Council Offices, London Road, Saffron Walden**, on Monday 3 February 2003 at 2.00 pm.

Yours faithfully

ELIZABETH FORBES

Chief Executive

### **A G E N D A P A R T I**

1 To inspect the sites of the following application:-

9.00 am 1386/02/FUL Takeley – Erection of 5 detached two-storey dwellings with garages, 1.8m boundary walls associated landscaping and widening of existing access on land at Westbrook House and 1 Pincey Brook Cottages, The Street for Mr and Mrs Humphreys and Mr and Mrs Sentag.

Approx 0841/02/FUL Great Hallingbury – Conversion and additions to 2 barns to form 12 units of bed and breakfast accommodation at Yew Tree Farm House, Tile Kiln Green for Ms Hoare and Mr Leyth.

Approx 1549/02/FUL Wimbish – Erection of stables incorporating feed and tack area – Land opposite Villa Clemilla, Wimbish Green for Mr L R Eyres.

Approx 1017/02/FUL Wimbish – 25m monopole telecommunications tower with antenna and dishes, 10 pack cabin within a fenced compound.

(Members will be viewing alternative site at Redgates Lane, Swards End)

Approx 11.45 am 1564/02/FUL Saffron Walden – Two storey rear extension, additional window to first floor. Front porch and conversion of garage at 4 Fitzpiers for Mr J Hann

***(Members are asked to share transport arrangements where possible)***

- 2 Apologies for absence and declarations of interest.
- 3 Minutes of the meeting held on 13 January 2003 and of the extraordinary meeting held on 9 January 2003 (attached).
- 4 Business arising.
- 5 Applications withdrawn.
- 6 Schedule of Planning Applications.

#### **Items for Information**

- 7 Appeal Decisions.
- 8 To arrange site visits, if any.
- 9 Any other items which the Chairman considers to be urgent.

#### **PART II**

(Paragraphs 12 and 15 of Part I of Schedule 12A of the Act)

#### **Item for Information**

- 10 Restructuring Planning Services
- 11 Enforcement of Planning Control Progress Report.

At the discretion of the Chairman, agenda items and planning applications may be taken out of the order in which they appear on the papers.

To:- Councillors E C Abrahams, W F Bowker, Mrs C A Cant, Mrs M A Caton, Mrs J F Cheetham, R A E Clifford, Mrs C M Dean, Mrs E J Godwin, R D Green, P G F Lewis, Mrs J I Loughlin, D M Miller, A R Thawley and **R B Tyler**.

Enc: Minutes of the meetings held on 9 and 13 January 2003  
Reports as listed on agenda

Lead Officer: John Mitchell (01799) 510450  
Committee Officer: Maggie Cox (01799) 510369

## **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Resources, Community and Leisure, Environment and Transport, Health and Housing and Scrutiny Committees. This 'question time' takes place at 7.30pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Laurel Crowe on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550